

# **APRIN e-Learning Program (eAPRIN) User's Manual**

**Edition 7.0**

September 21, 2024

Association for the Promotion of Research Integrity (APRIN)

**\*Note: Akita University September, 2024**

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# 1 Initial Settings and Basic Operations

## 1.1 Logging In

Open the login page of the APRIN e-Learning Program (eAPRIN).

URL: <https://edu.aprin.or.jp/>



If you have been notified by the administrator at your institution that single sign-on access to eAPRIN is available from the internal portal site, etc., you can configure your settings to allow login via single sign-on. See “[5. Logging in Using an Institutional Account.](#)”



- \* The login page for single sign-on users (GakuNin Log-in page) differs from the ordinary eAPRIN Log-in page.
- \* This page is accessed via the internal portals, etc. of the institutions where single sign-on access is available.

\* Not used single sign-on access in Akita University.

Click [**Log in**].



Enter the username (ID) and the password, and then click the [**Log in**] button.

\* See "AU-CIS" or "WebClass" for more information about user name (ID) and the password.  
For researcher : AU-CIS

「申請・施設→ 職員申請ガイド→ 公的研究費の不正防止について→  
秋田大学におけるコンプライアンス教育・研究倫理教育」

For Graduate student : WebClass

「◆学生向け公開ファイル→研究倫理教育 e ラーニングログインについて」

## 1.2 Things to Check at the First Login

When prompted to change password after your first login, set a new password according to the rules below. If the password edit page does not appear, proceed to the next page.

The password must be at least **eight characters**.

- ✓ Include at least one **numerical character** (0-9)
- ✓ Include at least one **lowercase letter** (a-z)
- ✓ Include at least one **uppercase letter** (A-Z)
- ✓ Include at least one **non-alphanumeric character** (.,,:!/?\_+/\*@#&\$)

Enter your current password and new password, then click the [**Save changes**] button.

You must change your password to proceed. X

### Change password

Username

The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 non-alphanumeric character(s) such as as \*, -, or #

Current password

New password

New password (re-enter)

When the message "Password has been changed" is displayed, press the [**Continue**] button.

Password has been changed

The profile edit page is displayed. Confirm that your first name, surname and email address are correct (change them if necessary). Set [Letter Size] here if necessary.

The screenshot shows a profile edit page for a user named 'Rin Eipu'. At the top, it says 'Please confirm/edit the contents, and click the "Update profile" button below. Please be sure to input items with \* marks.' Below this is a 'General' section with three input fields: 'First name' (Rin), 'Last name' (Eipu), and 'Email address' (test20240513@example.com). Each field has an information icon (i) and a question mark icon (?). A red box highlights these three fields. A blue callout box points to the email field with the text: 'Check these settings and modify them if necessary. Register an email address currently available.' Below the email field, there is a link that says 'How to set Email address (Click to display)'. At the bottom, there is a 'Letter size' dropdown menu currently set to 'Default'. A blue callout box points to this dropdown with the text: 'Change the letter size here if necessary.' On the right side of the page, there is a link that says 'Expand all'. A red asterisk is placed next to the email field, and a red note at the bottom right says '\* Change to available email address at first login.'

At the first login, confirm that the registered email address is correct.

- Make sure to register using an email address currently available. You must be able to receive emails to reset password, e.g., if you have forgotten your password. (Refer to "[4 Troubleshooting](#).")

#### How to set Email Address

- Enter an e-mail address currently available.
- An e-mail address already registered on the system cannot be used. An error occurs if the email address you set is already registered on the system. If this happens, use a different email address.
- When you change the e-mail address and press the [Update profile] button, a [confirmation e-mail](#) will be sent to your new address. You must click the link in the e-mail to complete the change.  
If you don't receive the e-mail, you might have entered an incorrect e-mail address. In that case, contact the grade administrator of your institution /department.

Scroll down the profile edit page until the [Course etc] is displayed.



Select **[Course Selection]**.  
\* for Akita University Researcher and Graduate Student Required:  
研究者・大学院生向けコース（基本）, 7 units  
or 研究者・大学院生向けコース（生命医科学）, 15 units



- When you are taking a course using your institution account, select the course specified by the administrator. Skip this step if the course is already selected by the administrator when you are logged in.
- For researchers joining the JST adopted project, select only one JST course that suits your field of expertise out of JST Course (1)-(3), then select [Disclose] from the following drop-down menu for [Grade Disclosure].

\* See above note.

Select **[User Attribution]**.



- Out of the five options “Other,” “Undergraduate Student,” “Graduate Student,” “Teacher/Researcher,” and “Clerical Staff,” select the one that most closely applies to you.

Select **[Grade Disclosure]**. Read the instructions below, and then select either “Disclose” or “Do Not Disclose.” \* Normally, “Do Not Disclose.”



成績管理部署 (部署)  
(Department) 部局 1

ユーザ属性 (User Attribution) ⓘ その他 (Other)

成績の開示 (Grade Disclosure) ⓘ 開示する (Disclose)

About the grade disclosure (Click to display) \*for members of the JST adopted project

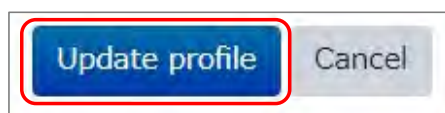
- This is to certify for JST that you have taken the research ethics education when you participate in the JST adopted project.

**For members of the JST adopted project**

- Select [Disclose], and take APRIN e-Learning Program.
- The following information stated in the certificate will be disclosed:  
issue date, institution, last name/first name, department, attended course, completion date, expiration date, course completion report number, attended modules, attendance date.

These profile settings can be edited later. Refer to [“1.5 Changing the Profile and Course Selection”](#).

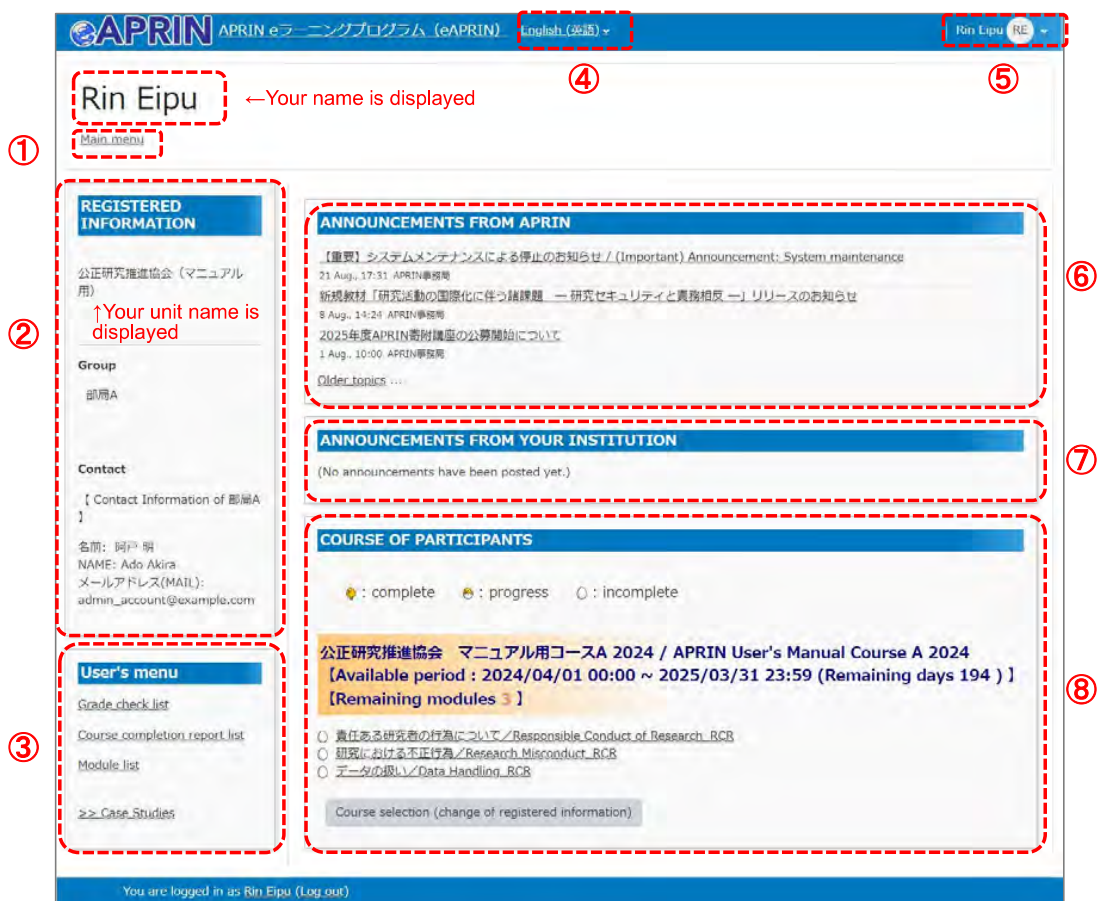
When all fields are filled in, press the **[Update profile]** button.





## 1.3 Main Menu

The main menu is displayed. This is the home screen of the APRIN e-Learning Program (eAPRIN).



|  |   |
|--|---|
| 1. Link to main menu                   | A link to this screen. You can return to this screen from each screen by clicking this link.  |
| 2. Registered Information              | Your unit name, department name, and department contact information is displayed.   |
| 3. User's menu                         | You can check on course status, course completion, and course completion reports. And you can take modules that are not included in courses. For details, refer to <a href="#">"3 Checking the Course Material List and History."</a>               |
| 4. Language switch                     | You can switch your eAPRIN language settings between Japanese and English. It is displayed in the main menu only.   |
| 5. Account menu                        | You can change your profile and other settings or log out of the system. For details, refer to <a href="#">"1.4 Logging Out"</a> , <a href="#">"1.5 Changing the Profile and Course Selection"</a> and <a href="#">"1.6 Changing the Password."</a> |
| 6. Announcements from APRIN            | Notifications from APRIN are displayed.   |
| 7. Announcements from your institution | Notifications from your unit or department are displayed.   |
| 8. Course of Participants              | Your currently selected courses are displayed. This is where you start when taking a course. For details, refer to <a href="#">"2 Taking a Course and Having a Course Completion Report Issued."</a>  |

## 1.4 Logging Out

Click the right end section of the top task bar where your name is displayed.



The drop-down menu is displayed. Click “**Log out**” to log out of the system.



## 1.5 Changing the Profile and Course Selection

Log in to the system.

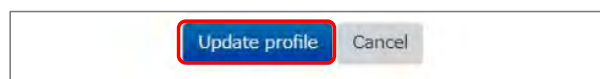
Click the [**Course selection (change of registered information)**] button at the far bottom of the “COURSE OF PARTICIPANTS” panel under the main menu.



An edit page for the profile is displayed.



In addition to switching course, you can modify your name, email address, user attributes, and grade disclosure settings. After editing the information, click the [**Update profile**] button at the bottom of the page.



If you change your email address, you will receive a [confirmation email](#) from APRIN to the new email address. Follow the instructions in the email to complete the registration of your new email address.

The profile edit page can also be displayed by following the procedure below.

While logged in, open the menu at the top right of the screen, where your name is displayed.



Click **“Edit my profiles”**.



The profile edit page displayed.

This screenshot shows the 'Edit profile' page in the APRIN system. The header bar is the same as the previous screenshots. Below the header, the user's name 'Rin Eipu' is displayed next to a circular profile icon with the initials 'RE'. Below the name, there are links for 'Main menu', 'User account', and 'Edit profile'. The main content area is titled 'Rin Eipu' and contains a message: 'Please confirm/edit the contents, and click the “Update profile” button below. Please be sure to input items with \* marks.' Below this message is a section titled 'General' with a dropdown arrow. Under 'General', there are two input fields: 'First name' with the value 'Rin' and 'Last name' with the value 'Eipu'. Each input field has a red exclamation mark icon and a blue question mark icon to its left. An 'Expand all' link is located on the right side of the page.

## 1.6 Changing the Password

While logged in, open the menu at the top right of the screen, where your name is displayed.



Click “Change my password.”



The password edit page opens. Set a new password and click the [Save changes] button.

A screenshot of the 'Change password' page in the APRIN system. The page shows the user's profile 'Rin Eipu' with initials 'RE'. Below the profile, there are three input fields: 'Current password', 'New password', and 'New password (re-enter)'. Each field has a red exclamation mark icon to its left. A red box highlights these three input fields. Below the fields are 'Save changes' and 'Cancel' buttons. A text box explains the password requirements: 'The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 non-alphanumeric character(s) such as as \*, -, or #'. A legend at the bottom left indicates that a red exclamation mark means 'Required'.

The password must be at least eight characters.

- ✓ Include at least one numerical character (0-9)
- ✓ Include at least one lowercase letter (a-z)
- ✓ Include at least one uppercase letter (A-Z)
- ✓ Include at least one non-alphanumeric character (.,:;!/?\_+/\*@#&\$)



## 2 Taking a Course and Having a Course Completion Report Issued

### 2.1 Taking a Module

Log in to the system and display the main menu. Check “COURSE OF PARTICIPANTS.”

The course **available period** is displayed. All modules in the course must be completed within the available period. The courses without an available period are displayed “—”

Name of the selected course.

The **study status** of each module is displayed using egg and chick icons.

These are the **modules** necessary for course completion.

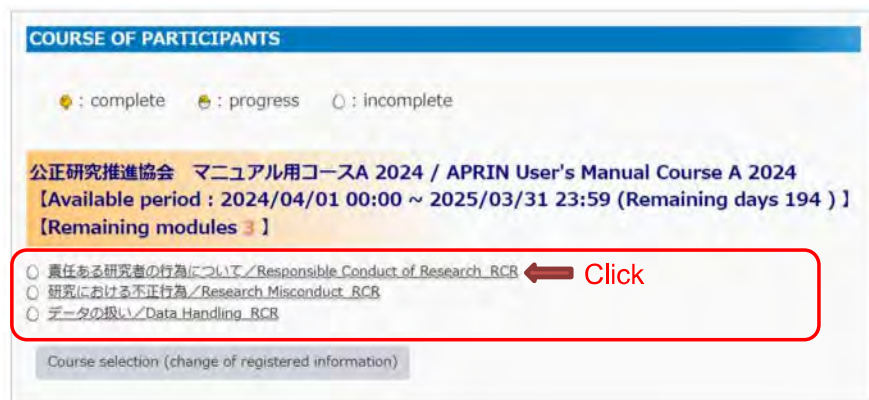
#### [About study status]

🥚 : complete    🐣 : progress    ○ : incomplete

If you **score 80 points or more** on the quiz for any module **within the course available period**, the module will be denoted as “Completed” (chick).

However, even if you score 80 points or more, if you did not take the module within the course available period, it will remain “Incomplete” (egg).

Click a module you want to take.



Click the [Read the text] button.



The language selection page is displayed if the English version of the module is provided.  
Select a language.



The text is displayed. Use the text for your learning purposes.

公正研究推進協会（マニュアル用）

Main menu / 公正研究推進協会（マニュアル用） / 責任ある研究行為：基礎編(RCR生命医科学系)  
/ 責任ある研究者の行為について/Responsible Conduct of Research\_RCR [TEXT]

責任ある研究者の行為について/Responsible Conduct of Research\_RCR [TEXT]

English Modules

Draft date: July 1, 2014  
Last update: August 31, 2022

## Responsible Conduct of Research

< Material provided by >  
APRIN, Association for the Promotion of Research Integrity

When you reach the end of the page, click the [**Take the quiz**] button at the bottom.

Please provide feedback on this material

**Take the quiz**

You are logged in as Rin\_Eipu (Log out)

The quiz screen is displayed.

Answer all the questions, and then click the “**Finish**” button.

**Finish**

You are logged in as Rin\_Eipu (Log out)

The confirmation screen is displayed. To return to the quiz click “Cancel.” To proceed, click [**Finish**].

Confirmation

Submit all and finish the quiz?  
Press "Cancel" if you attempt again.

**Finish** Cancel



The review page is displayed. **At least 80%** is required to pass the quiz.

The screenshot shows the quiz review interface. On the left, under 'Quiz navigation', there are five numbered buttons (1-5) with green checkmarks, and a 'Finish review' button below them. On the right, a table displays quiz details: 'Started on' (Wednesday, 18 September 2024, 3:50 PM), 'State' (Finished), 'Completed on' (Wednesday, 18 September 2024, 3:54 PM), 'Time taken' (3 mins 41 secs), and 'Grade' (100.00 out of 100.00). The 'Grade' row is highlighted with a red box and a red arrow pointing to it.

To finish review, click the [Finish review] button under “QUIZ NAVIGATION” at the top left,

This close-up shows the 'Quiz navigation' section with five numbered buttons (1-5) and a 'Finish review' button. The 'Finish review' button is highlighted with a red box.

or click [Finish review] at the bottom right.

The screenshot shows the bottom right corner of the quiz review page. A 'Finish review' button is highlighted with a red box. Below it, a blue bar indicates the user is logged in as 'Rin Eipu' with a 'Log out' link.

Return to the main menu.

If you pass a module, check that the status for the module is shown as “Completed” (chick).

The screenshot shows the 'COURSE OF PARTICIPANTS' page. It includes a legend for status: a yellow chick icon for 'complete', a grey egg icon for 'progress', and a white circle icon for 'incomplete'. Below the legend, the course title '公正研究推進協会 マニュアル用コースA 2024 / APRIN User's Manual Course A 2024' is displayed, along with the available period '2024/04/01 00:00 ~ 2025/03/31 23:59 (Remaining days 194 )' and the number of remaining modules '2'. A list of modules follows: '責任ある研究者の行為について / Responsible Conduct of Research\_RCR' (marked with a yellow chick icon and highlighted with a red box), '研究における不正行為 / Research Misconduct\_RCR' (marked with a white circle icon), and 'データの扱い / Data Handling\_RCR' (marked with a white circle icon). At the bottom, there is a 'Course selection (change of registered information)' button.

If you have passed a module, but its status remains “Incomplete” (egg), check the course available period.

If you do not pass a module, you can click the module name to try the quiz again.

Proceed to the next module in the same way.

## 2.2 Completing a Course/Having a Course Completion Report Issued

If you complete a course, by completing all the modules in the course within the course available period (scoring 80 points or more on the quiz for each module), **【Remaining modules X】** to the right of the course name will change to **【Click to issue a course completion report】**.

If you need to get a course completion report issued, follow the procedure below.

Click **【Click to issue a course completion report】**.

**COURSE OF PARTICIPANTS**

● : complete   ● : progress   ○ : incomplete

公正研究推進協会 マニュアル用コースA 2024 / APRIN User's Manual Course A 2024  
[Available period : 2024/04/01 00:00 ~ 2025/03/31 23:59 (Remaining days 194 ) ]  
**[Click to issue a course completion report]**   [Answer the Survey] \*

● 責任ある研究者の行為について / Responsible Conduct of Research\_RCR  
● 研究における不正行為 / Research Misconduct\_RCR  
● データの扱い / Data Handling\_RCR

Course selection (change of registered information)

\* We are conducting a survey regarding e-Learning. If you would like to answer our survey, please click the [Answer the survey] link. We value your opinion to further improve the usability of our system.

The course completion report will be displayed on a different screen. It can be downloaded as a PDF file.

**COURSE COMPLETION REPORT**

公正研究推進協会 マニュアル用コースA 2024 / APRIN User's Manual Course A 2024 カリキュラム 修了証

一般財団法人公正研究推進協会  
Association for the Promotion of Research Integrity

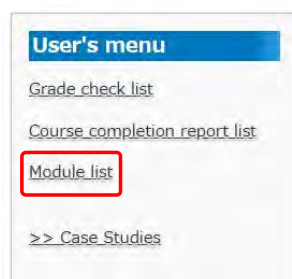
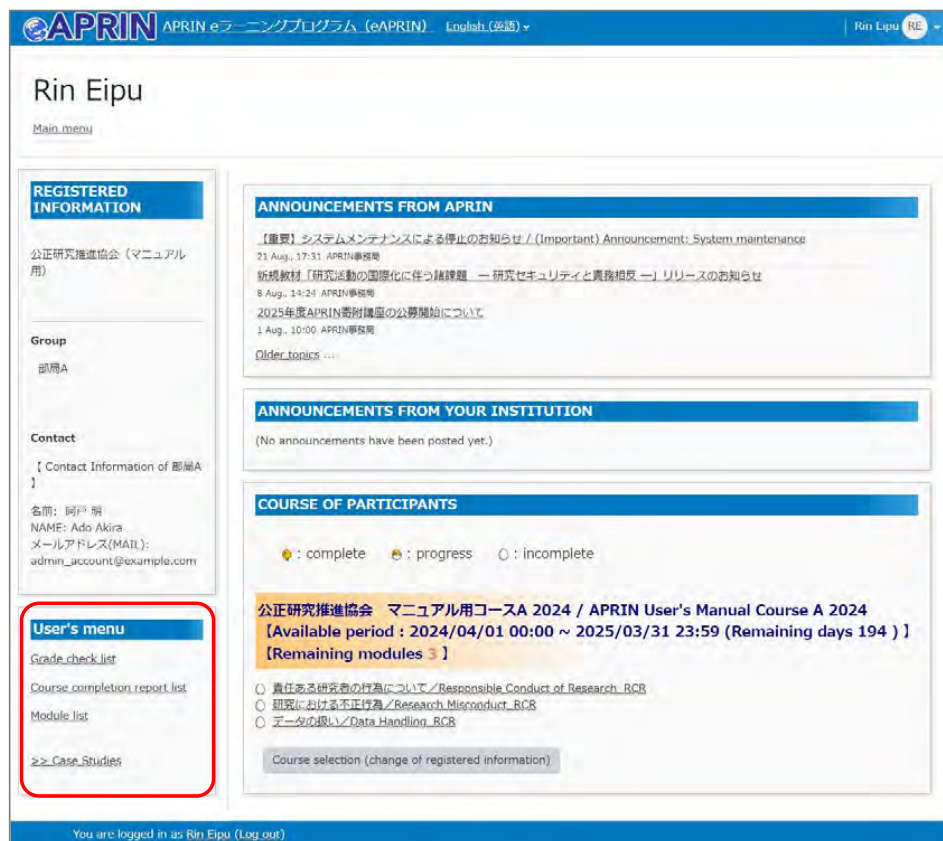
所属機関(INSTITUTION) : 公正研究推進協会 (マニュアル用) (APRIN test)  
姓(LAST NAME) : Eipu Eipu  
名(FIRST NAME) : Rin Rin  
修了日(Passed on) : 2024/09/18  
修了証番号(Course Completion Report Number) : AP0001538040

| 単元名(Required modules)                                | 完了日(Date completed) |
|--|---------------------|
| 責任ある研究者の行為について / Responsible Conduct of Research_RCR | 2024/09/18          |
| 研究における不正行為 / Research Misconduct_RCR                 | 2024/09/18          |

# 3 Checking the Course Material List and History

## 3.1 Taking Modules Not Included in a Course

Go to the main menu. You will see “USER’S MENU” at the bottom left of the screen.



Click “Module list.”

The Module List will be displayed. Click the name of the module you want to take. You are free to take any of the course materials offered by APRIN.

## 公正研究推進協会（マニュアル用）

[Main menu](#) / [公正研究推進協会（マニュアル用）](#)

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▼ 責任ある研究行為：基盤編(RCR共通単元)

[責任ある研究行為ダイジェスト／< Digest Version > Responsible Conduct of Research RCR](#)

[公的研究費の取扱い／Managing Public Research Funds RCR](#)

Please note that course completion reports are issued only for each course (a group of modules set by the grade administrator). No course completion report can be issued for separately taken modules.

### User's menu

- [Grade check list](#)
- [Course completion report list](#)
- [Module list](#)
- [>> Case Studies](#)

Click “**Case Studies**” to view “Responsible Conduct of Engineering: Case Studies.”

**事例集教材**

### 技術者向けの倫理：事例集

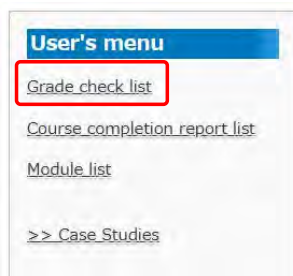
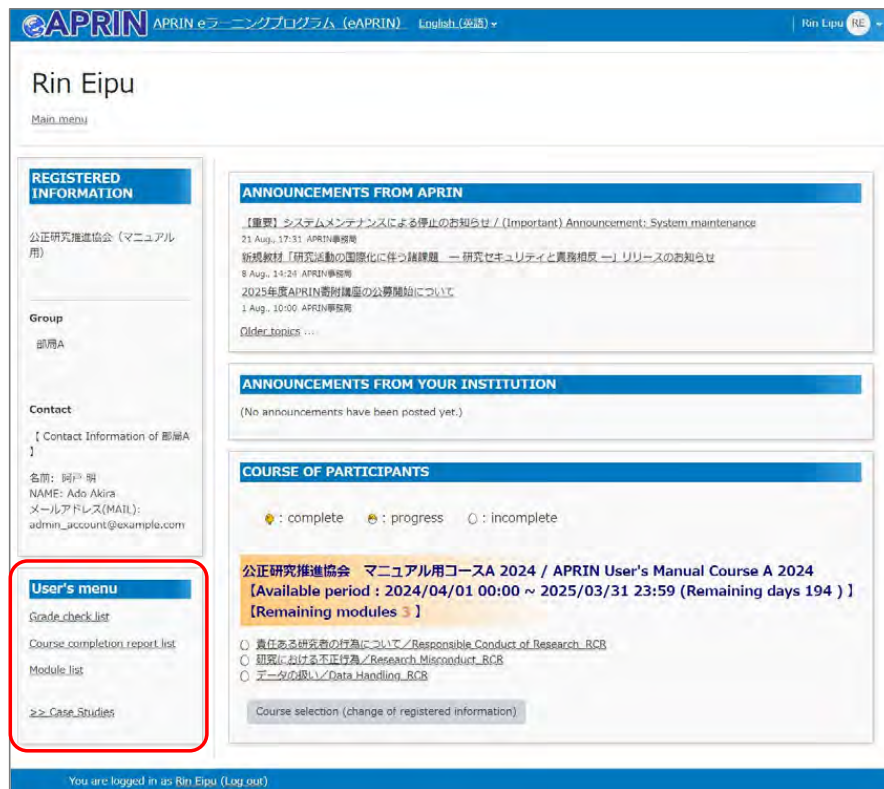
**Responsible Conduct of Engineering: Case Studies**

【序言】  
この事例集教材は、高専、大学、大学院などで開設される技術者倫理科目での使用を意図して作成されたものです。技術者倫理科目では、事例を題材に学生に議論させることがしばしば行われますが、学生に事例の詳細な情報が与えられていないと、議論が深まらないことがよくあります。これまでも、技術者倫理に関する事例集は発行されていますが、多くの事例を網羅的に紹介したものが主流で、いくつかの事例に絞って掘り下げたものはあまりありませんでした。そこで、学生の議論を盛り上げるために、個々の事例について、1回分の講義に見合う詳細な情報を提供することを意識して、この事例集は作られました。各章の章末にはディスカッション課題の例題を提示しており、講義の題材としてお使いいただけます。それぞれのディスカッション課題の主要な論点についても、担当教員向けに用意されています。



## 3.2 Checking Study History and Past Completion Report

Go to the main menu. You will see “USER’S MENU” at the bottom left of the screen.

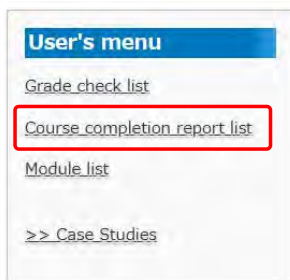


Click “**Grade check list**” to see your study history for each module.

For each module, the most recent study history (grade and time taken) that achieved a passing score (80 points or more) is displayed. Study histories that did not pass (less than 80 points) are not reflected.

Clicking on the module name will display the top page for that module, and you can check your study history, including failed attempts, as “Summary of your previous attempts.”

|   |  |
|---|--|
| Rin Eipu<br>RE  |  |
| Attendance history  |  |
| 責任ある研究行為：基盤編(RCR共通単元)   |  |
| <input checked="" type="checkbox"/> 責任ある研究行為ダイジェスト / < Digest Version > Responsible Conduct of Research_RCB | Grade: -   |
| <input checked="" type="checkbox"/> 公的研究費の取扱い / Managing Public Research Funds_RCB                          | Grade: 100.00 / 100.00    Wednesday, 18 September 2024, 4:34 PM (7 secs) |



Click “**Course completion report list**” to view a list of all the completion reports you have obtained up to now.

## 公正研究推進協会（マニュアル用）

[Main menu](#) / [公正研究推進協会（マニュアル用）](#)

### Course completion report list

【Name】 Eipu Rin

| Completion report No.▼ | Courses  | Validity   | Redisplay report                  |
|------------------------|--|------------|-----------------------------------|
| AP0001538040           | 公正研究推進協会 マニュアル用コースA 2024 / APRIN User's Manual Course A 2024 | 2030/03/31 | <button>Redisplay report</button> |

### Closure of online access to course completion reports of old system

The function to display course completion reports obtained in the “old system” (before FY2018) ended on February 29, 2024. If you need the course completion reports obtained in the “old system,” please contact APRIN administrative office. (Please provide us with your name, registered e-mail address, organization, the date you took the course, and your certificate number, etc.)

E-mail: support[at]aprin.or.jp \*Replace “at” with “@”.

## 4 Troubleshooting

Please contact your institution/department's grade administrator, which will appear under "Contact" in "Registered Information" pane on the left side of the main menu (Refer to "[1.3 Main Menu](#)"). You can also refer to [the FAQ on our website](#).

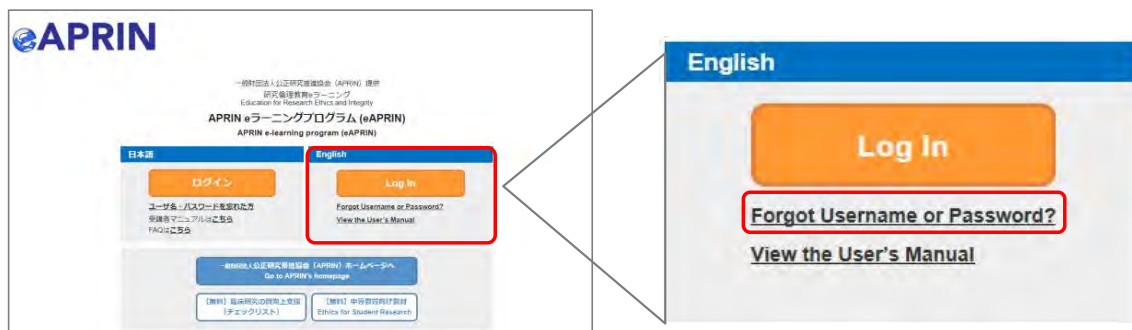
### 4.1 Frequently Asked Questions

I accidentally deleted the email notifying me of the username (ID) and password.

I forgot my username (ID) and password.

→ If the email address you registered with is available, you can reset your password from the page that appears when you click the "Forgot Username or Password?" link below the login button. [A link to reset your password will be sent](#) to your registered email address.

If you need to change your registered email address, please contact your institution/department's grade administrator.



My account is locked due to wrong password attempts.

→ An email titled "[Your account has been locked.](#)" will be sent to the registered email address. Click the URL in the email to log in to the system. Your account will be unlocked.

## 4.2 Notification Emails

The following are examples of notification emails that you may receive from eAPRIN. The headline indicates the subject of the email.

The sender of the email is “no-reply[at]aprin.or.jp” (Replace “at” with “@”).

### 1) APRIN e ラーニングプログラム（eAPRIN）：[eAPRIN]アカウント発行のお知らせ／ Your Account

This is an email notifying you that the account issuer (e.g., the institution's grade administrator) has registered your account. There may not be a “Notes from the administrator of your institution” in the text.

※このメールアドレスは送信専用です。当メールアドレスへの返信はできません。

This is a send-only address. Please do not reply to this email.

様

APRIN eラーニングプログラム（eAPRIN）のアカウントが  
下記の通り発行されましたのでお知らせします。

URL:

<https://edu.aprin.or.jp/login/index.php?lang=ja>

Your account has been issued on APRIN e-learning program(eAPRIN).

Log-in information is as follows.

URL:

<https://edu.aprin.or.jp/login/index.php?lang=en>

ユーザ名(Username):

初期パスワード(Initial password):

(最初にログインした時にパスワードを変更してください  
／Please change the initial password to a new one.)

アカウント作成元からのお知らせ

(Notes from the administrator of your institution):

一般財団法人公正研究推進協会(APRIN : エイプリン)

Association for the Promotion of Research Integrity(APRIN)

※このメールを受け取る前に、別の連絡によってすでにログイン済みの場合、  
上記の初期パスワードはすでに無効です。

If you have already logged in before receiving this email, your initial password above is no longer valid.



## 2) APRIN eラーニングプログラム (eAPRIN) : [eAPRIN]パスワード再発行のお知らせ／ Your Account

This is an email notifying you that the account issuer (e.g., the institution's grade administrator) has reissued your account password.

※このメールアドレスは送信専用です。当メールアドレスへの返信はできません。  
This is a send-only address. Please do not reply to this email.

様

APRIN eラーニングプログラム (eAPRIN) の  
パスワードが再発行されました。  
<https://edu.aprin.or.jp/login/index.php?lang=ja>  
よりログインしてください。

Your password has been reissued on APRIN e-learning program(eAPRIN).

Log-in information is as follows.

URL:

<https://edu.aprin.or.jp/login/index.php?lang=en>

ユーザ名(Username):

初期パスワード(Initial password):

(最初にログインした時にパスワードを変更してください)

／Please change the initial password to a new one.)

一般財団法人公正研究推進協会 (APRIN／エイプリン)

Association for the Promotion of Research Integrity(APRIN)

### 3) [eAPRIN]アカウント異動申請手続きのご案内/Account transfer request

This is an email notifying you that your institution's grade administrator has submitted a request to transfer your account from another institution to your institution.

※送信専用アドレスから発信しています。当メールへの直接返信はできません。

\*This is a send-only address. Please do not reply to this email.

このメールに心当たりがない場合は、ただちに破棄するか、下記の連絡先または  
ご所属の成績管理者・成績管理代表者にお知らせください。

If you are not the intended recipient, please delete immediately and notify the institutional administrator.

平素より、APRIN eラーニングプログラム(eAPRIN)をご利用いただきありがとうございます。

Thank you for taking APRIN e-learning program (eAPRIN).

あなたのeAPRINアカウントに対して、新しい機関への異動申請がありました。

手続きを完了させるには、下記のURLにアクセスしてください。

※eAPRINへのログインが必要です。

利用停止（削除）されていた場合でも、この手続きのため、以前の  
ユーザ名とパスワードでログインしてください。

This is a transfer request of the unit to which the account belongs.

Please access the following URL or log in to the system and check the notice.

異動申請確認URL：

Page for confirming：

<https://edu.aprin.or.jp/blocks/usershift/reply/confirm.php>

（ログイン後の画面に表示される「お知らせ」からも開けます）

申請内容が表示されますので、問題なければ「承認」ボタンを押してください。

間違いがある、心当たりがない場合は「拒否」ボタンを押してください。

何も手続きしない場合、申請は7日経過後に自動的にキャンセルされます。

If there is no problem with the contents displayed on the page, please push "accept" button.

If there is a mistake, or you do not remember, please push the "reject" button.

ご不明な点は下記へお問い合わせください。

異動申請者（成績管理者）連絡先：

This applicant's contact (Institutional administrator)：

〒100-0001 東京都千代田区千代田1-1-1 一般財団法人公正研究推進協会

一般財団法人公正研究推進協会（APRIN／エイプリン）

Association for the Promotion of Research Integrity(APRIN)

#### 4) [eAPRIN]パスワード再設定／Password reset request

This is an email informing you of a link to reset your password to login to your account.  
The email is sent by submitting a request from the “Forgot your username or password?”  
page ([https://edu.aprin.or.jp/login/forgot\\_password.php?lang=en](https://edu.aprin.or.jp/login/forgot_password.php?lang=en)).

※このメールアドレスは送信専用です。当メールアドレスへの返信はできません。


このメールに心当たりがない場合は、ただちに破棄してください。

\*This is a send-only address. Please do not reply to this email.

If you are not the intended recipient, please delete immediately.

平素より、APRIN eラーニングプログラムをご利用いただきありがとうございます。

Thank you for taking APRIN e-learning program (eAPRIN).

あなたのユーザ名 (ID) /Your username(ID): 

パスワードの再設定を行うには下記のURLにアクセスしてください:

Please access the following URL and reset your password.

[https://edu.aprin.or.jp/login/forgot\\_password.](https://edu.aprin.or.jp/login/forgot_password.) 

(このリンクは最初に問合せをされてから 30分間有効です)

This URL is valid for 30 minutes after the first inquiry.

一般財団法人公正研究推進協会 (APRIN/エイプリン)

Association for the Promotion of Research Integrity(APRIN)

## 5) [eAPRIN]メールアドレス更新確認／Change your registered email address

This is an email that will be sent to you when you change your registered email address on the profile edit page of eAPRIN. By clicking on the URL in the email, you can complete the change of your registered email address.

※このメールアドレスは送信専用です。当メールアドレスへの返信はできません。

このメールに心当たりがない場合は、ただちに破棄してください。

\*This is a send-only address. Please do not reply to this email.

If you are not the intended recipient, please delete immediately.

平素より、APRIN eラーニングプログラムをご利用いただきありがとうございます。

Thank you for taking APRIN e-learning program (eAPRIN).

メールアドレス変更を行うには下記のURLをクリックしてください。

To change your registered email address,

please click the following URL and confirm your new email.

<https://edu.aprin.or.jp/user/emailupdate.>

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Association for the Promotion of Research Integrity(APRIN)

## 6) [eAPRIN]アカウントロック通知／Your account has been locked.

This is an email that will be sent to you when your account has been locked due to an incorrect password. If you can log in correctly from the URL in the email, your account will be unlocked.

※このメールアドレスは送信専用です。当メールアドレスへの返信はできません。

\*This is a send-only address. Please do not reply to this email.

平素より、APRIN eラーニングプログラムをご利用いただきありがとうございます。

Thank you for taking APRIN e-learning program (eAPRIN).

あなたのアカウントは複数回の誤ったログイン操作によりロックされました。

1時間ほど経つとロックは自動的に解除されます。

Your account on eAPRIN has been locked temporarily.

It will be automatically unlocked about one hour later.

あなたのユーザ名(ID) / Your Username(ID): [REDACTED]

すぐにアカウントをロック解除するには下記のURLにアクセスしてください。

正しくログインをすると、ロックが解除されます。

To unlock now, try to log in again from the following URL:

[https://edu.aprin.or.jp/login/unlock\\_account.\[REDACTED\]](https://edu.aprin.or.jp/login/unlock_account/[REDACTED])

一般財団法人公正研究推進協会（APRIN／エイプリン）

Association for the Promotion of Research Integrity(APRIN)

## 5 Logging in Using an Institutional Account\*

\*Institutional account: The account for logging in to the internal portal site of your university, etc. (institutional authentication system).

If your institution's institutional authentication system is compatible with linkage to eAPRIN, you can log in to eAPRIN using your institutional account.

To use this means of access, you will first need to link your accounts. Once you have completed the linkage process, you will be able to log in to eAPRIN simply by selecting your institution on "GakuNin Log-in page" of eAPRIN, as long as you are logged in to the institutional authentication system.

Once you have linked your accounts, you will no longer be able to log in to eAPRIN using your eAPRIN username (ID) and password. If you subsequently need to log in to eAPRIN again using your eAPRIN username (ID) and password (for example, if you will no longer be able to log in via the institutional authentication system because you are leaving the university), you will need to cancel the link between your accounts. If you wish to cancel the link between your accounts, please ask the grade administrator to do so.

## 5.1 Linking Your Institutional Account to Your eAPRIN Account

Access the log-in page for single sign-on users (GakuNin Log-in page) via the internal portal site of your institution. Choose your institution from the drop-down menu under “Log in with my institutional account” and then click the [Login] button.

A screenshot of a web browser window showing the GakuNin Log-in page. The page title is "所属機関の学内認証システムでログイン (Log in with my institutional account)". Below the title, there is a "Login with:" section. A red rectangle highlights a dropdown menu with the text "Select the Home Organisation you are affiliated with". To the right of the dropdown is a red "LOGIN" button. Below the dropdown, there is a checkbox labeled "Remember selection for this web browser session." and a "Details" link. At the bottom of the page, there is a message in Japanese and English: "ログインできない方は、通常のeAPRINログインページからログインしてください。(詳細) If you cannot log in, please log in from eAPRIN log-in page. (Details)".

If an error occurs and you are unable to proceed, the following may be the cause of the problem :

- A) The institution you belong to is not linked to eAPRIN via single sign-on (GakuNin authorization)
- B) The account cannot use the single sign-on (GakuNin authorization) linkage

In this case, the account cannot be linked. Please log in from the ordinary eAPRIN Log-in page (<https://edu.aprin.or.jp/>).

If you are not logged in to your institutional authentication system, the login page for your institutional authentication system will then be displayed. Log in using your institutional account.

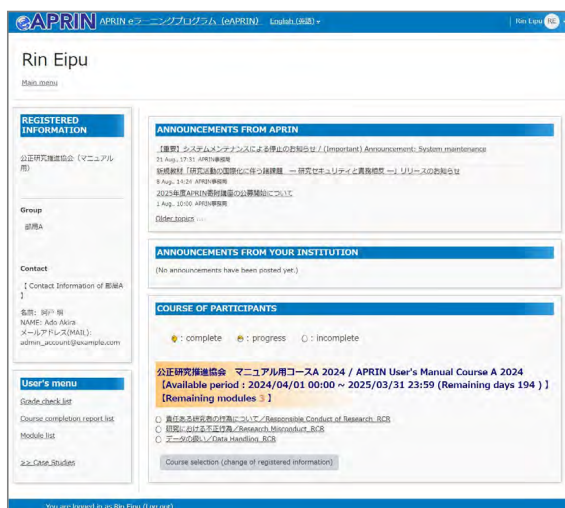


The “Link with registered eAPRIN account” page will be displayed. Enter your **eAPRIN username (ID) and password**, then click the [Log in] button.



The screenshot shows a login window titled "登録済みのeAPRINアカウントと連携 / Link with registered eAPRIN account". It contains instructions in Japanese and English. Below the text are three input fields: "ID-番号 / Username", "パスワード / Password", and a "ログイン / Log in" button. A red rectangle highlights these three fields. At the bottom, there is a link "パスワードを忘れた / About Cookies".

The [eAPRIN main menu](#) will be displayed. This completes the linkage process.



The screenshot shows the eAPRIN main menu for a user named "Rin Eipu". The page has a blue header with the eAPRIN logo and navigation links. The main content area is divided into several sections: "REGISTERED INFORMATION" (showing user details like name and email), "ANNOUNCEMENTS FROM APRIN" (listing system maintenance and release dates), "ANNOUNCEMENTS FROM YOUR INSTITUTION" (showing no announcements), and "COURSE OF PARTICIPANTS" (listing available courses and modules). A sidebar on the left contains links for "User's menu", "Course check list", "Course completion report list", and "Module list". The footer indicates the user is logged in as "Rin Eipu".

If this is the first time that you are logging in to eAPRIN, the initial settings page will be displayed. Refer to [1.2 Things to Check at the First Login](#) to configure the settings.



## 5.2 Logging in to eAPRIN Using Your Institutional Account

Once you have completed the linkage process (see [5.1 Linking Your Institutional Account to Your eAPRIN Account](#)), you will be able to log in to eAPRIN as follows.

Access the log-in page for single sign-on users (GakuNin Log-in page) via the internal portal site of your institution. Choose your institution from the drop-down menu under “Log in with my institutional account” and then click the [Login] button.



If you are not logged in to your institutional authentication system, the login page for your institutional authentication system will be displayed. Log in using your institutional account.

The eAPRIN main menu will be displayed.

